



Outer East Community Committee

Crossgates & Whinmoor, Garforth & Swillington,
Kippax & Methley, Temple Newsam

**Meeting Venue: Christ Church, Chapel Street, Halton, Leeds, LS15 7RW
Tuesday, 6 December 2016 at 4.00 p.m.**

The Outer East Community Committee business meeting starts at 4.00 p.m. and will be followed by the Community Committee's Workshop on 'Your Health & Your Healthcare in Outer East Leeds' between 5.30 p.m. and 6.30 p.m

P Gruen
J Walker
P Grahame

Cross Gates and Whinmoor;
Cross Gates and Whinmoor;
Cross Gates and Whinmoor

M Dobson
S Field
S McKenna

Garforth and Swillington;
Garforth and Swillington;
Garforth and Swillington;

M Harland
J Lewis
K Wakefield

Kippax and Methley;
Kippax and Methley;
Kippax and Methley;

D Coupar
H Hayden
M Lyons

Temple Newsam;
Temple Newsam;
Temple Newsam;





Governance Services Unit, Civic Hall, LEEDS LS1 1UR
South East Area Leader: Martin Dean Tel: 395 1652

Images on cover from left to right:

Crossgates & Whinmoor - Crossgates Shopping Centre; Crossgates roundabout

Garforth & Swillington - Garforth Library and One Stop Centre, Thorpe Park

Kippax & Methley - Fairburn Ings

Temple Newsam - Temple Newsam House

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(the special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 6 SEPTEMBER 2016</p> <p>To confirm as a correct record, the minutes of the meeting held on 6 September 2016</p>	1 - 6
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p>LEEDS RHINOS</p> <p>Presentation on the Outer East Summer School's Programme</p>	7 - 8

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>TEMPLE NEWSAM YOUNG PEOPLE - CONSULTATION</p> <p>To receive and consider the attached report of the South East Area Leader</p>	9 - 22
10			<p>OUTER EAST COMMUNITY COMMITTEE - UPDATE REPORT</p> <p>To receive and consider the attached report of the South East Area Leader</p>	23 - 38
11			<p>OUTER EAST COMMUNITY COMMITTEE - DELEGATED BUDGET REPORT</p> <p>To receive and consider the attached report of the South East Area Leader</p>	39 - 50
12			<p>DATE AND TIME OF NEXT MEETING</p> <p>Tuesday, 21 March 2017 at 4.00 p.m.</p> <p>MAP OF TODAYS VENUE</p> <p>Christ Church, Chapel Street, Halton, Leeds, LS15 7RW</p> <p><u>Third Party Recording</u></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	51 - 52

Item No	Ward/Equal Opportunities	Item Not Open		Page No

OUTER EAST COMMUNITY COMMITTEE

TUESDAY, 6TH SEPTEMBER, 2016

PRESENT: Councillor M Harland in the Chair

Councillors D Coupar, M Dobson, S Field,
P Grahame, P Gruen, H Hayden, J Lewis,
M Lyons, S McKenna and K Wakefield

15 Declaration of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

16 Apologies for Absence

Apologies for absence were submitted on behalf of Councillor J Walker.

17 Minutes - 14 June 2016

RESOLVED – That the minutes of the meeting held on 14 June 2016 be confirmed as a correct record.

18 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions within the terms of reference of the Community Committee. The following was discussed:

- Development at Sandgate Drive – it was reported that there would be a commitment to engaging with residents regarding the discharge of conditions and use of Section 106 funds. The Parish Council would also be consulted.
- Concern regarding car parking around Kippax Health Centre and the impact of implementing double yellow lines. It was reported that there was still ongoing consultation.

19 Outer East Community Committee Delegated Budgets Report

The report of the South East Area Leader provided Members with the following:

- Details of the Wellbeing Budget Position
- Details of Wellbeing project proposals for consideration and approval
- Details of projects approved by Delegated Decision Notice (DDN)
- Details of Youth Activities Fund projects
- Details of Youth Activities Fund proposals for consideration and approval
- Details of the available capital budget

Draft minutes to be approved at the meeting
to be held on Tuesday, 6th December, 2016

- Details of the small grants budget

Peter Mudge, Area Officer presented the report.

Members' attention was brought to remaining funds and the following Wellbeing and Youth Activities Fund projects for consideration:

- Fidler Lane Footpath improvements
- Temple Newsam Young Person Engagement Event
- Kippax & Methley Holiday Programme
- Garforth and Swillington Holiday Programme
- Global Gang

Further to previously approved projects, the following was discussed:

- Cricket camps – these had been organised by the Yorkshire Cricket Foundation as the Yorkshire Cricket Board were unable to do so. There had been a good take up and the camps had been well received.
- Rugby camps – these had all sold out
- The Methley Festival had proved to be a very successful event.
- Use of the Community Committee branding at events that had received funding.

RESOLVED –

- (1) That the Wellbeing Budget position be noted.
- (2) That the following Wellbeing project proposals be approved:
 - Fidler Lane Footpath Improvements - £2,000
 - Temple Newsam Young Persons Engagement Event - £1,000
- (3) That details of projects approved by Delegated Decision Notice (DDN) be noted.
- (4) That details of Youth Activities Fund projects be noted.
- (5) That the following Youth Activities Fund proposals be approved:
 - Kippax & Methley Holiday Programme - £1,566.50
 - Garforth And Swillington Holiday Programme - £1,612.00
 - Global Gang - £1,839.00

20 OUTER EAST COMMUNITY COMMITTEE - UPDATE REPORT

The report of the South East Area Leader brought Members attention to work based on priorities identified by the Community Committee that were not covered elsewhere on the agenda for this meeting. It also provided opportunity for further questions or to request a more detailed report on a particular issue.

Sally Wimsett, Policy and Performance Manager presented the report.

Issues highlighted included the following:

- Children’s Services – Members were made aware of the engagement event for young People in Temple Newsam to be held on 25 October 2016. Nominations were sought for a Member from each Outer East ward to sit on the Children and Families Sub Group.
- Employment, Skills and Welfare – Reference was made to the South East Leeds Debt Forum and the development of an action plan which would include support for older people and those with mental health issues.
- Health, Wellbeing and Adult Social Care – Members were given an update on actions following the presentation from Public Health colleagues at the last meeting. Further discussion included the following:
 - Local work that was taking place to prevent hospital admissions and stays.
 - Integration between Health and Adult Social Care partners.
 - Making Leeds the best city to grow old in.
 - Services for dementia patients.
 - Social prescribing and the role of GPs. It was suggested that the Community Committee could provide an audit of service providers.
 - Good Neighbours Schemes and other voluntary sector schemes.
 - Impact of the closure of Garforth Health Centre.
 - Concern regarding the lack of forward planning and government cuts with regard to Adult Social Care.
 - Following the ‘Ageing Well’ workshop at the June committee meeting, the ‘Take a Seat’ pilot project will be launched in the Outer East, encouraging public services, retails and leisure sectors to advertise a place for older people to rest or use toilets with the pressure of needing to buy something.
- Environment and Community Safety – The Environment Service Level Agreement was approved at the last sub-group meeting. Meetings had been held with Highways officers regarding road maintenance and funding for pothole repairs.
- Social media – the Outer East social media pages had achieved the highest take-up of all communities’ teams in Leeds and had proved to be an invaluable engagement tool.

RESOLVED – That the report be noted.

21 Outer East Community Committee Plan - Priorities and Actions, Engagement Framework and ward profiles 2016/17

The report of the South East Area Leader presented the Priorities and Actions, Engagement Framework and Ward Profiles for 2016/17. A copy of the draft Community Plan and Ward Profiles for Outer East Leeds were appended to the report.

Members’ attention was brought to the discussion at the last meeting of the Community Committee when issues for the Community Plan were discussed.

Draft minutes to be approved at the meeting to be held on Tuesday, 6th December, 2016

Officers will work with the champions to identify one or two priorities for each theme that will be the focus for a 2017/18 a 'plan on a page' that will be presented at the June meeting in 2017.

RESOLVED –

- (1) That the report and appendices be noted.
- (2) That the Community Committee Plan for 2016/17 be approved.

22 NHS LEEDS SOUTH AND EAST CCG BRIEFING

The report of the Leeds South and East Clinical Commissioning Group (CCG) introduced a briefing paper on the role of the CCG.

Sarah Lovell, Associate Director of Commissioning, Strategy and Performance presented the report.

Issues highlighted included the following:

- The CCG was GP led in order to get more of a local feeling and knowledge of where there were gaps in services.
- It was acknowledged that there was a need to address gaps in opening hours and in the kinds of services offered. It was recognised that not all services could be provided in the localities but there was a need to meet local needs where possible.
- A key responsibility of the CCG was to engage with Councillors and local people to identify the gaps.
- Social prescribing – funds had been made available for the Social Prescribing Service and the role of voluntary sector providers was highlighted.

In response to Members comments and questions, the following was discussed:

- Areas of Outer East that were covered by a different CCG
- Suggestion that a workshop be held on health
- Impact of planning and new housing developments – the need for increased provision and involvement of the CCG with infrastructure planning.
- Members welcomed the ongoing discussion with the CCG in relation to health provision in Outer East Leeds.

RESOLVED – That the report and discussion be noted.

23 Leeds Transport Conversation

The report of the Chief Officer, Highways and Transport informed Members of the Transport Conversation and engagement process regarding the future strategic approach to transport in the city and the development of a

proposition and delivery plan for the £173.5 million fund due to be allocated following the cancellation of the NGT project.

The Leeds Transport Conversation was to be the theme for the workshop following the meeting when Members would be able to provide feedback and advise on key priorities for transport investment in the city and local community.

RESOLVED –

- (1) That the wider strategic context of the Transport Conversation which will extend beyond a first phase conversation into the Spring/Summer of next year, informing a wider transport strategy for the City over the next 20 years be noted.
- (2) That the Department of Transport £173.5 million offer for public transport improvements, in the context of a currently planned report to Executive Board on the 19th October and the planned submission of a strategic investment case to the Department of Transport be noted.

24 Date and Time of Next Meeting

Tuesday, 6 December 2016 at 4.00 p.m.

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Report of: The South East Area Leader

Report to: Outer East Community Committee (Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam)

Report author: James Nundy (0113 378 5795)

Date: Tuesday 6th December 2016 **For information**

OUTER EAST COMMUNITY COMMITTEE – FEEDBACK FROM A SUCCESSFUL YOUTH ACTIVITY FUND GRANT

Purpose of report

This report precedes a presentation by the Leeds Rhinos Foundation, who received a Youth Activity Fund grant earlier this year.

Main issues

Following the request by councillors at the last Community Committee meeting to showcase successful projects funded via the Youth Activity Fund, we are delighted to have Gareth Cook, the Community Manager from the Leeds Rhinos Foundation, at the meeting today to give a short video summary of their four sports camps which took place in August. There will be a Q&A session after the video.

Recommendations

Members are asked to note the contents of the presentation and consider if they would be prepared to fund a similar project next year.

Background documents

There are no background documents associated with this paper.

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Report of: South East Area Leader

Report to: Outer East Community Committee (Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam)

Report author: Aretha Hanson 07891 272 326

Date: Tuesday 6th December 2016

For decision

Children & Young People Engagement Event 25th October 2016: Temple Newsam Ward

Purpose of report

1. This report provides members with information and outcomes of a pilot children & young people's engagement event, which took place at Temple Moor High School on Tuesday 25th October 2016, and recommends further consideration of engagement of young people in the outer east by the children & families sub group.

Background

2. At an Outer East Community Committee children & families themed workshop young people said that they would like to engage with councillors to get their voices heard and their views recognised.
3. Members requested that a young person event be delivered in Temple Newsam ward which would seek to give young people a say about what activities they would like to take part in whilst providing an opportunity for local ward members to engage with young people.
4. At the 6th September 2016 Community Committee Members approved £1,000 of Wellbeing funding to support the delivery of the event during the October 2016 half term.
5. Communities Team South East worked closely with the Outer East Community Committee Children's Champion and ward members to agree the final format of the event.

Main issues

6. Outer East Community Committee approved £1,000 Wellbeing funding to support delivery of the event.
7. To keep costs to a minimum an innovative approach was developed and a notice inviting activity providers to take part in delivering a fun day for children & young people in the Temple Newsam ward of Leeds was placed on Breeze Culture Network.
8. Activity providers were informed that the event would provide an opportunity for children & young people to have a say on what activities they would like to take part in, with feedback being used to inform the 2017/18 Youth Activities Fund spend.
9. The request was met positively and the following organisations provided staff, activities and equipment on the day free of charge:

Activity Provider	Summary of Activity
Barca Leeds	<p>Providing an arts & crafts activity using “scrap”/recycled material to make various items to decorate the home:</p> <ul style="list-style-type: none"> - Jars for vases - Bunting - Planters - Wall-art - Phone holders <p>Encouraging young people to think of creative ways to use waste, bettering their home environment as well as that of their community and wider city.</p>
Cycle Leeds	<p>Provided a fun balance bike session for younger children, with progression to Learn to Ride for those who wanted to start riding their bike without stabilisers.</p> <p>Learn to Ride sessions and fun skills with children and young people being taught how to safety check their bikes and taught some cycling skills basics progressing onto the circuit and obstacle course and playing a variety of bike games.</p>
DJ School UK	<p>Delivered a drop in style DJ workshop giving young people:</p> <ul style="list-style-type: none"> • an overview of the DJ equipment and shown how to mix the music • access to a large collection of music • Depending on how quickly participants grasped the skill they were shown more advanced techniques including beat-matching and scratching • Participants will be given information about what else is on offer in Leeds and the other projects and programmes available to children and young people.
Leeds City Council: Breeze team and Youth Service	<p>Providing an inflatable with slide, sumo suits and inflatable eliminator games. Providing fun and games for all ages.</p>

Activity Provider	Summary of Activity
The Works Skatepark Charity	Children and young people had an opportunity to try out scooters and skateboarding or practice their skills. The team taught young people how to skate safely and have fun.
Yorkshire Life Aquatics	<p>Delivered dryland synchronised swimming workshops which are fun movement and dance workshops creating patterns and formations together and making up routines as a group based on synchronised swimming moves.</p> <p>The workshops help encourage creativity and exercise using the theme of swimming, the sea, water, sea creatures, mermaids and pirates to create a movement piece to music.</p> <p>Using creativity to engage young people in physical exercise and working together as a team to create original performance helping to build confidence and promoting good physical and mental health.</p>

10. In addition to support from the above organisations, Leeds City Council Parks & Countryside, Leeds Play Network and Keepmoat attended on the day and facilitated a discussion with parents/carers about local green space, new developments in the area and how to close streets to facilitate street play.
11. The day started at 10.00 am with children & young people engaging in the activities for an hour before being asked to take part in the consultation with local ward members.
12. Lunch was provided followed by a short ward member Q&A session and prize draw before young people took part in activities on offer and making a vote for their favourite activity before they left.
13. The event was ultimately delivered at a cost of £420.16. This was achieved by securing the venue and activities free of charge. The ultimate cost of catering was reduced by 50% due to an error made by the catering company, resulting in a reduction of £250.
14. **Appendix 1** provides an analysis of the consultation. This will be presented to the Children & Families sub group and will help ensure that activities funded through the Outer East Youth Activities Fund 2017/18 are what children & young people have said they would like to take part in.

Considerations

15. Whilst there have been similar events held across the city, this event was the first in this format which incorporated:
- a. a range of activities for children & young people to try;
 - b. consultation with children and young people;
 - c. consultation with parents/carers;
 - d. prize draw; and
 - e. delivered during a school holiday.
16. To attract children & young people into school premises during a school holiday was a challenge and it is recognised that the event would not have been as successful had activity providers not given their time and equipment free of charge.
17. Particular thanks go to Temple Newsam Learning Partnership and activity providers for providing the venue and activities free of charge resulting in a low-cost event. A good range of prizes were also secured free of charge, such as Leeds United and Leeds Rhinos family tickets to home games, Meet the Keeper at Temple Newsam, Sainsbury's hamper and £20 Asda gift voucher. Other prizes included £15 high street vouchers and Vue cinema tickets.
18. It is estimated that the total real cost would have been in excess of £5,000.

Recommendations

19. Members are asked to:
- a. Note the content of the report; and
 - b. Request the Outer East Children and Families Sub Group consider further means of engagement of children and young people in the outer east.

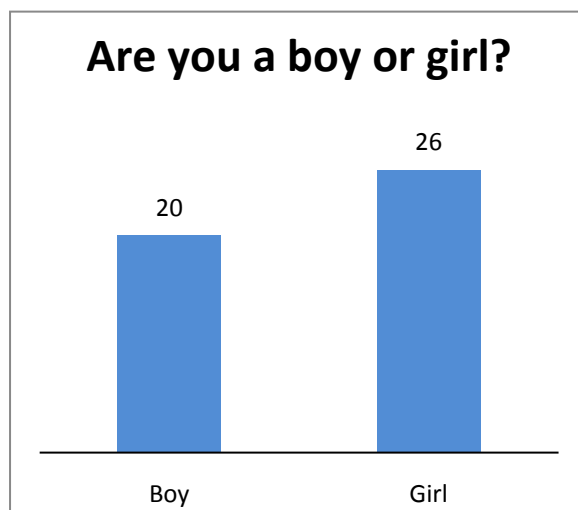
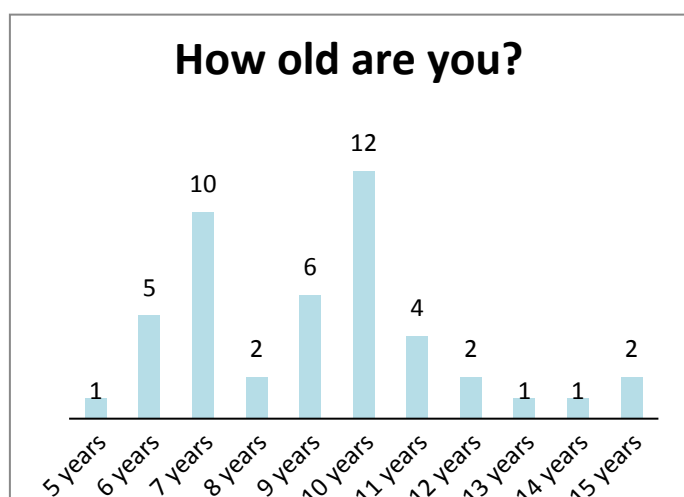
Background information

20. There are no background documents associated with this report.

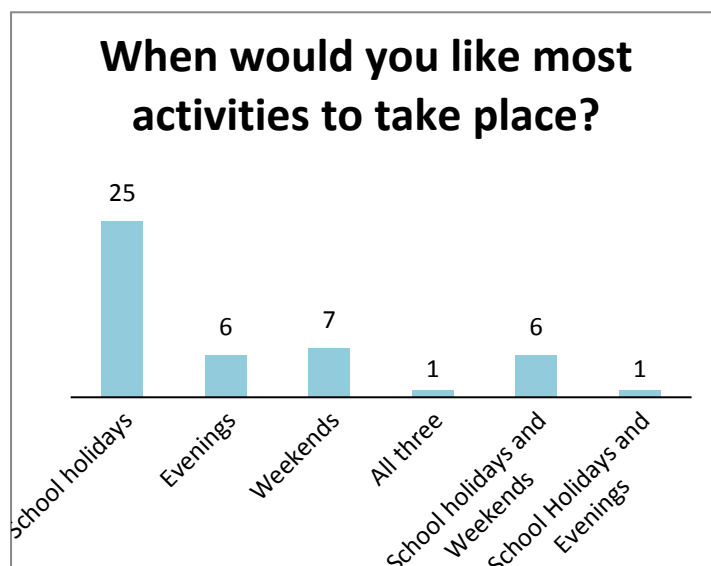
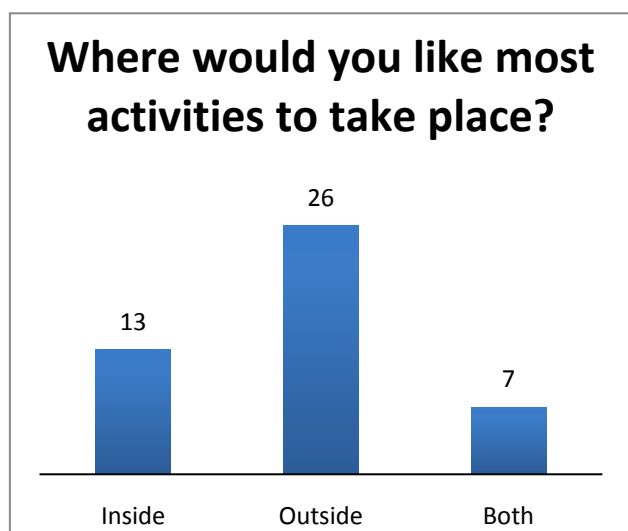
**Children & Young People Engagement event
Tuesday 25th October 2016
Consultation results**

1. 158 people attended on the day and 46 children aged 5-15 took part in the consultation element of the day. A total of 56 voting slips were also completed.

Age and genders of the young people attending



Where and when children & young people want activities

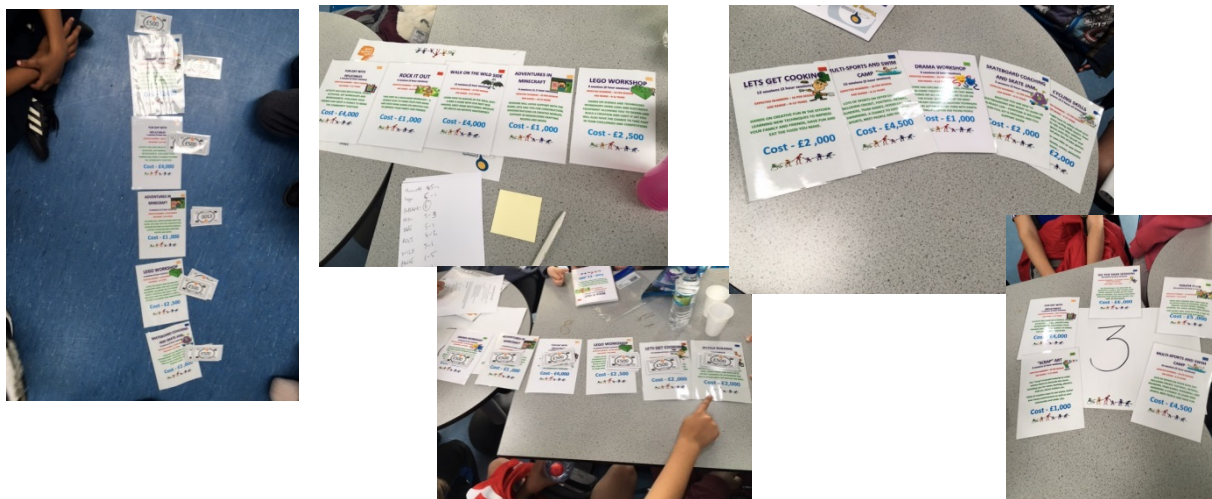


Where do you live and where do you hang out?

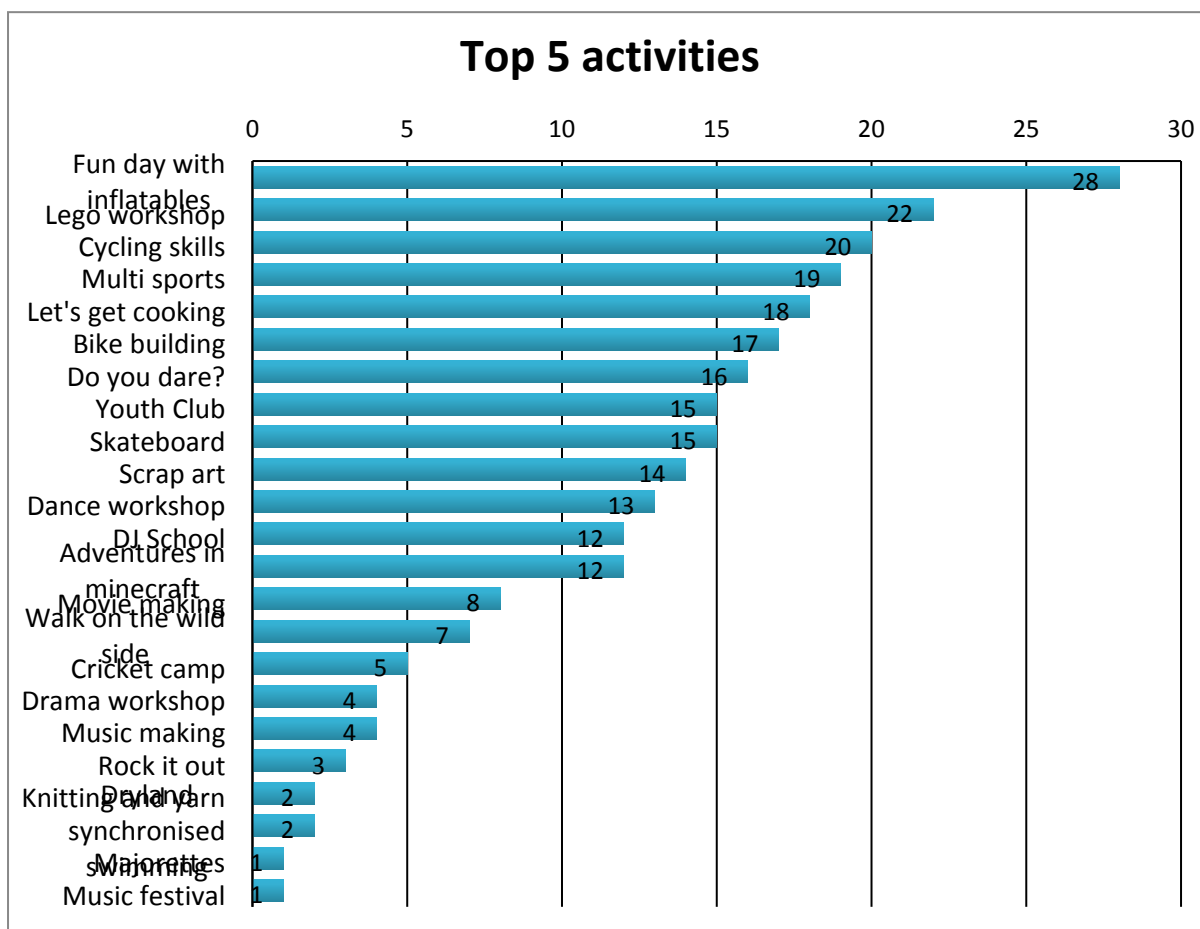
2. Attendees were asked to map out where they lived and where they play/socialise. The blue dots indicate where people live and red where they socialise. This is included at **Appendix 2**.

Activity ratings

3. During the consultation activity, children & young people were asked to consider a range of activities and associated costs and were asked to put them in their order of preference. Children & young people were also given an opportunity to vote for their top 5 activities before leaving the event and after sampling some of the activities on offer.



4. The following chart highlights activities that children & young people said they would like to take part in.



Parent/carer discussion

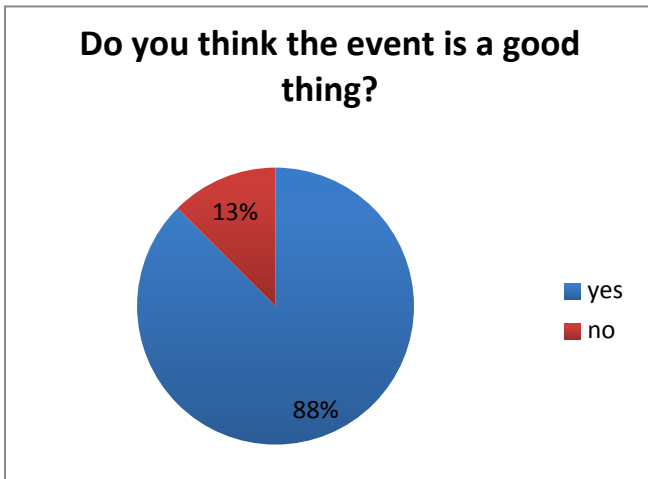
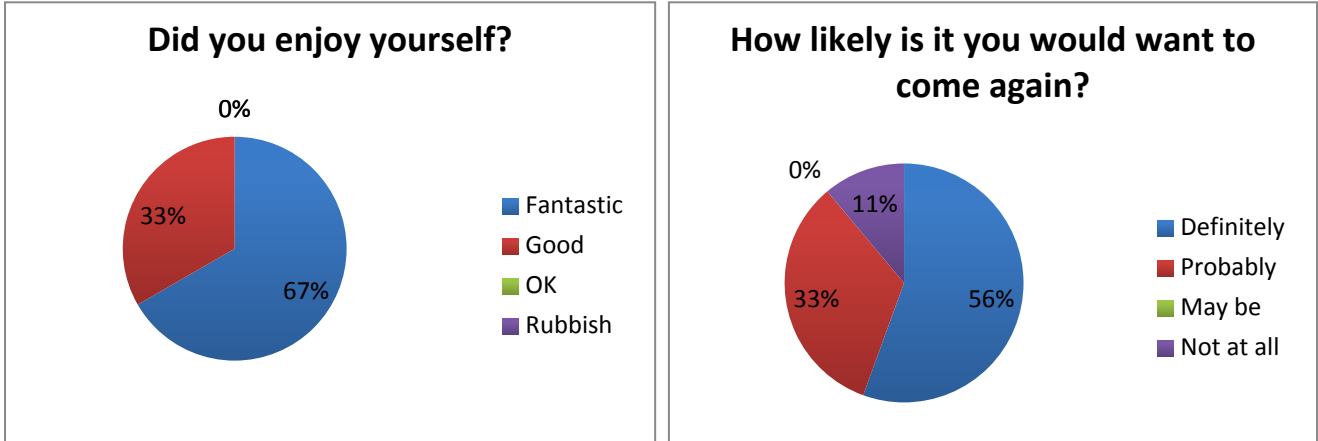
5. Whilst children & young people were taking part in the youth activity fund consultation, parents and carers had an opportunity to speak with Parks & Countryside, Leeds Play Network and Keepmoat.
6. Discussions focused on making the best use of existing green space, how to close streets to enable street play and future developments in the Temple Newsam ward. A summary of comments follows:

<p>What we don't want:</p> <ul style="list-style-type: none"> • Anti-social behaviour from young adults – swearing, drugs, drinking in parks • Dogs not being kept on lead • Dog fouling • Rubbish, litter, broken glass left in parks (particularly Grove Park) 	<p>What we do want:</p> <ul style="list-style-type: none"> • Benches and tables for picnics and to supervise children in park area • Fenced play areas to keep dogs out (safety issue) • Planned holiday activities • Outdoor gym equipment • Skate Park • Designated dog areas • Jogging / walking tracks • Some kind of supervision/visibility in parks – ideally Park Ranger, possibly Youth Services • Need for the sites to be staffed – site based gardener • Signage in parks detailing contact information to report damage/crime/rubbish/anti-social behaviour
<p>Ideas:</p> <ul style="list-style-type: none"> • Price tags etched on equipment so children are aware of cost and hopefully prevent vandalism • Play leaders/rangers to support 'how to encourage play' initiatives – monthly sessions that area organised and encourage community engagement • Possible community 'friends of' schemes to look after to parks • Work in schools and Children's Centres – 'Look after your Park' – encourage pride in green space • Supply of equipment to litter pick without risk of injury to members of the community 	

Evaluation

7. Those who attended the event received a personal letter from the Children's Champion thanking them for attending the event and asking them to give their views on the day. To date 9 completed forms have been returned:

Children & young people feedback



What part of the day did you enjoy most?

- Bike riding
- Suits and bouncy castle slide
- Skateboarding
- Lunch, sumo, cycling
- Bouncy castles/bikes/scooters

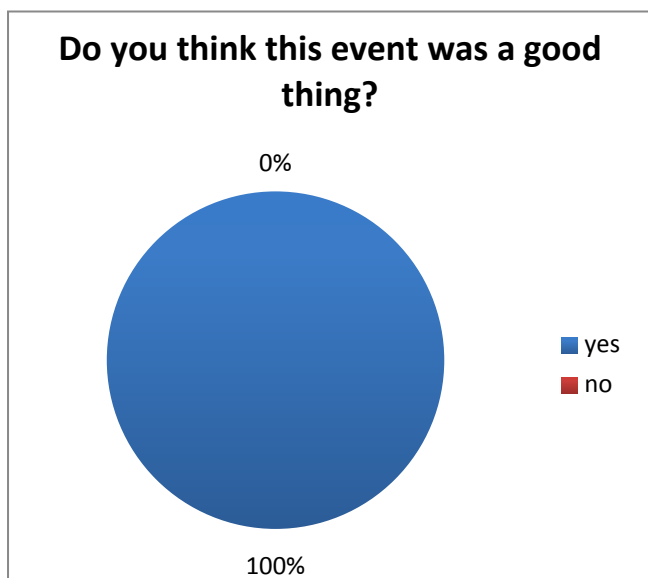
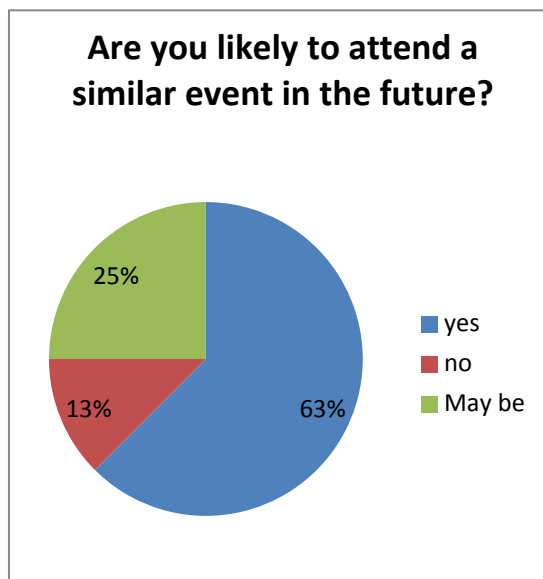
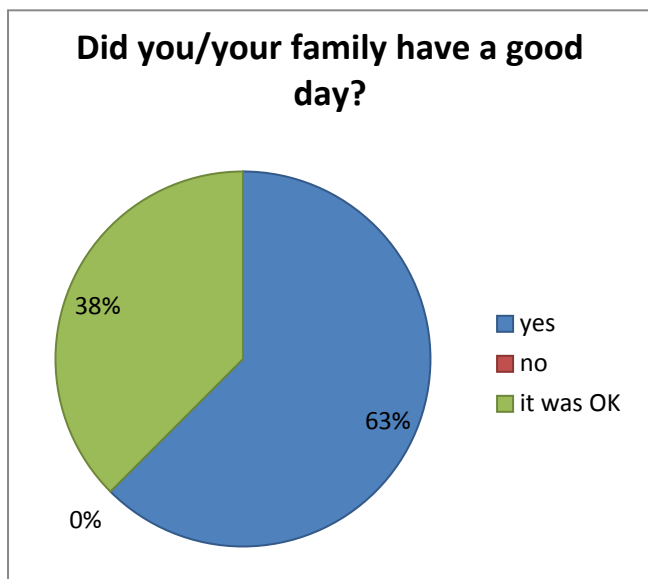
What part of the day did you like least

- Nothing really
- Consultation
- missing the raffle
- the consultation was boring!
- lunch
- None

How could we make it better?

- Playing football
- I don't know
- more activities
- Having more activities on offer and a gift for us also at the end
- Don't know
- More often
- In 2 hours

Parent/carerer feedback



What part of the day did you enjoy most?

- Seeing my daughter ride a bike properly for the first time
- The whole day was great for the children
- Sports hall activities
- Seeing and hearing the kids having a good time
- Being able to leave them and hearing they'd had a good time
- My daughter learned to ride a bicycle by her self - excellent!

What part of the day did you like least?

- The raffle to be more organized
- The timing of the meeting with councillors and the raffle were not as timed and location
- Missing raffle as the time was changed without informing us
- Missing raffle as the time was changed without informing us
- None
- Not made clear what the day was about - no real structure

How could we make it better?

- For raffle to put names on tickets
- Cups were very limited at lunch/more activities
- Better communication during the day
- More often
- Less hours, more organised, more things to do, less formal consultation. You could just go around chatting to parents/carers. The raffle was a mess.

8. Children & young people who attended received a certificate as a thank you for taking part:



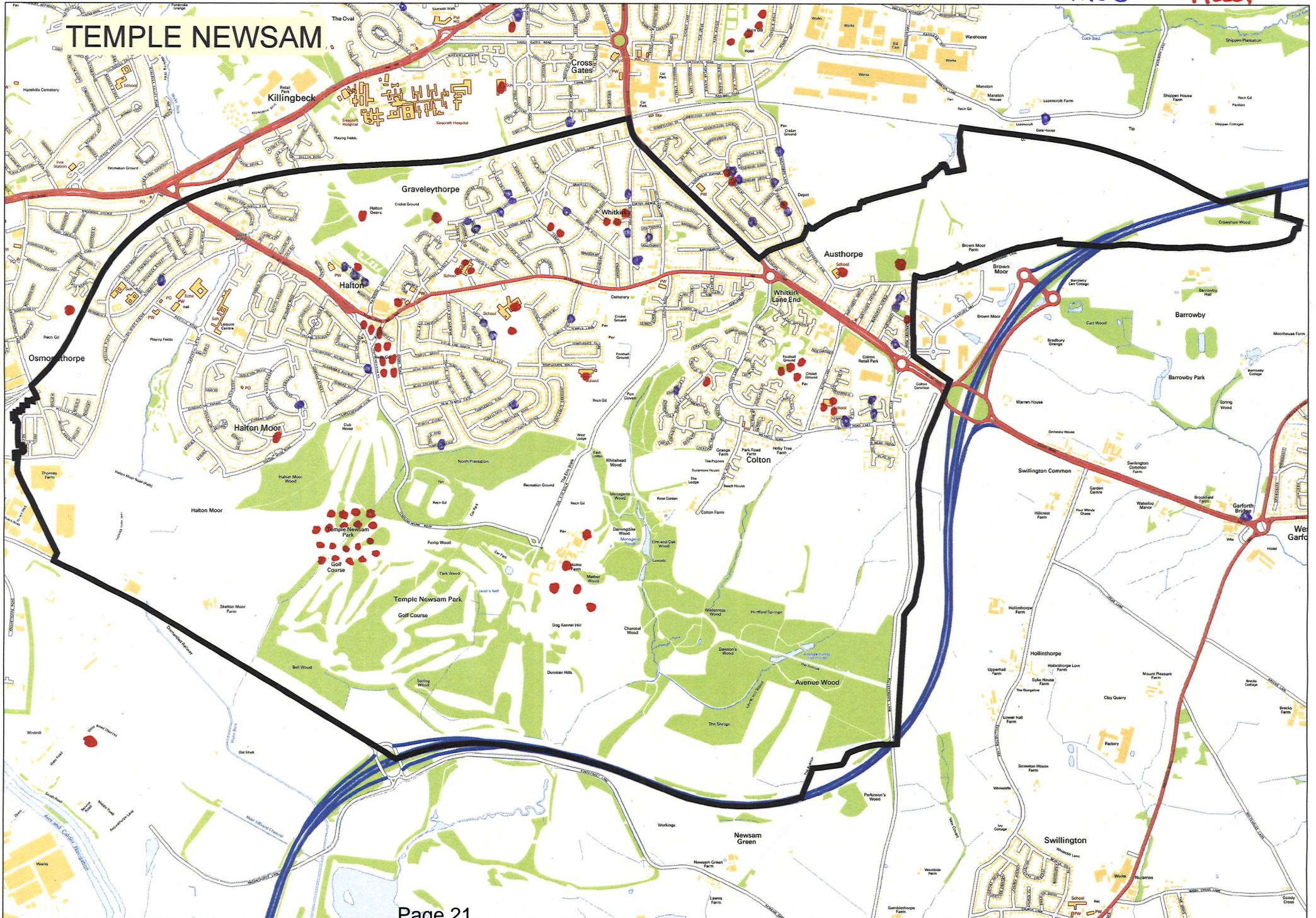
Some photos from the day



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live play

TEMPLE NEWSAM



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Report of: The South East Area Leader

Report to: Outer East Community Committee (Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam)

Report author: Aretha Hanson (0113 37 85791)

Date: Tuesday 6th December 2016

For decision

OUTER EAST COMMUNITY COMMITTEE – UPDATE REPORT

Purpose of report

1. To bring to Members' attention an update report on work based on priorities identified by the Community Committee that are not covered elsewhere on this agenda. It also provides opportunities for further questions or to request a more detailed report on a particular issue.

Main issues

Updates by theme: Children's Services

Community Committee Champion: Cllr Helen Hayden

Voice and Influence of Children and Young People in Local Decision Making

2. The Communities Team South East worked with Temple Newsam Learning Partnership and Youth Services to deliver an engagement event for Temple Newsam ward. The event took place on Tuesday 25th October 2016 at Temple Moor High School. A report on the event is included elsewhere on the agenda.

Outer East Children & Families Sub Group

3. At their meeting on 6th September 2016, Outer East Community Committee ratified the Children & Families Sub Group. The first meeting will take place in December 2016 and will look at which of the fourteen children's priorities the sub group will focus on over 2016/17.

Updates by theme: Employment, Skills and Welfare
Community Committee Champion: Cllr Pauleen Grahame

Joint Debt Forum Open Meeting

4. On Friday 7th October at St George's Conference Centre, 75 people attended the Joint Debt Forum Open Meeting, where all four Leeds debt forums came together. The theme was Health and Wealth and the impact that poverty can have on wellbeing.
5. The event consisted of a mixture of workshops and talks, with speakers including the Chair of the Adult Social Services, Public Health and NHS Scrutiny Board, the Chief Executive Officer of Health For All and the Leeds City Council Financial Inclusion Team. There were a variety of discussions covering universal credit, mental health, food & fuel poverty and breaking the cycle, with workshop facilitators feeding back at the end on behalf of their groups. This information will be collated and sent round to attendees.

Updates by theme: Health and Wellbeing and Adult Social Care

Community Committee Champion: Cllr Keith Wakefield (Health)
Community Committee Champion: Cllr Sarah Field (Adult Social Care)

Leeds South and East CCG – Health Inequalities Fund

6. Work has been undertaken to identify work programmes within three main topic areas – Best Start, Healthy Lifestyles and Wider Determinants of Health.
7. Funding has been agreed for an enhanced Best Start programme across the LSE CCG Area. The work will include an enhanced antenatal work programme, a postnatal work programme, a Best Start Peer Support work programme and workforce development activity.
8. Within the Healthy Lifestyles work programme an investment of £122,000 was made to support the continuation of Leeds Get Active in the LSE CCG area until November 2016. Beyond this period funding has been agreed for an enhanced community offer across the LSE CCG area.
9. Funding has also been used to secure two posts to work closely with the LSE CCG Primary Care Engagement Team. The post holders will provide specialist PH advice and will develop, implement and evaluate local work programmes/activity.

Leeds South and East – reducing smoking prevalence rates

10. Early evaluation of the Today is the Day campaign has shown some positive results across the LSE CCG area. Numbers of people engaging with smoking services across the area have gone up since the campaign started and although the numbers are small it is seen as a positive step for the area. There are still campaign resources available if further promotional sites are identified.

Winter Warmth

11. Winter Friends training has once again been delivered across Leeds with 3 sessions running in the South East Area. The session for Outer East was attended by 6 frontline workers and all attendees have now been added to the Winter Friends Network. There are a few Winter Wellbeing packs remaining from last winter that can be distributed as crisis packs to those seen by any of the Winter Friends.

Foodbanks

12. Foodbanks with Outer East support were launched last year in Garforth and Allerton Bywater. Ongoing liaison takes place but a highly productive catch-up was held last month. This included representation from Temple Newsam who are looking to develop a facility for the ward. A further meeting to progress this was approved.

Updates by theme: Environment & Community Safety Community Committee Champion: Cllr Mary Harland

13. Operation Flame is a multi-agency co-ordinated operation to tackle ASB, crime and environmental issues leading up to and including Mischief Night and the bonfire period. Various partners work together in the lead up to this period including Fire Service, PCSOs / PCs, Housing Leeds and the environmental locality team. The aim is for partners to report any material which could be used in unofficial bonfires to the environmental action team for removal, PCSOs will direct young people to youth provision, the Fire Service undertake talks in schools and visit premises selling fireworks (undertaking joint visits with Police officers where appropriate).

14. In previous years the Police have helped lead this initiative but this year their involvement was more limited as they could not provide extra patrols due to restrictions in police capacity.

15. Work is underway to tackle ASB spotted via the LeedsWatch CCTV cameras on Ulswater Crescent. Footage has been made available to the local policing team, who will link with the Councils ASB Team to identify the youths involved and take the appropriate action.

16. Work is also ongoing to tackle ASB in Manston Park with a recent site visit with local Councillors and Parks staff. Local Police continue to provide additional attention to the area and local tasking will continue to work in partnership to try to address the issue. Possibly CCTV night camera coverage similar to that used in some other parks could be investigated.

17. Feedback from the Crime Reduction Officer is that good use is made of the additional funding from the Community Committee to fund alarms and safety equipment purchased to protect and help vulnerable and repeat victims of crime, sneak-ins, domestic abuse, theft from sheds, dementia door alarms, etc.

18. A new architect has been appointed to investigate development of the Halton Moor pub site and a meeting was recently held with the Council's Regeneration team to progress this work.

Environmental Sub Group

19. The Environmental sub group met on 19th October 2016. At the meeting the group received updates on OE issues from Flood Management, Highways, Localities, Parks, Waste Management and Housing. It was agreed that grit bin champions should be confirmed and each Communities bin should clearly they should be contacted for refills. Discussion was also held about Leeds undertaking stronger enforcement on waste collections. The majority of bin pollution occurs because rubbish is not properly sorted. For the last 2 years the Council has been encouraging compliance but it has now been agreed enforcement is necessary. The next OE Environmental Sub meeting will be held on Wednesday 18th January 2017.

Community Committee Champions

20. The meeting for Community Champions was last held on 18th October 2106 at Garforth Library. As many Champions were unable to attend, the meeting concentrated on finding out the route key officers would prefer for liaising with their Champion. It was suggested that rather than updating through a joint champions meeting, it may be more beneficial for each Champion, lead service officer and area support to work together to develop one or two priorities for each theme for the forthcoming year. This information could then be included in the Updates report going to the Community Committee.

- Employment Access & Growth provided an update on job opportunities. At Thorpe Park 26 jobs were advertised and 363 people applied
- Youth Service provided an update on children and young people noting that 7 programmes in Outer East are reluctantly due to close because of staff shortages following cuts. Youths taking drugs is causing increasing problems particularly in the Garforth area
- Localities noted Parks are looking to reduce frontline staff and are identifying a way forward
- South and East Locality Public Health updated on a wide range of work underway through CCG including changes to antenatal procedures, Let's Get Active, a peer support initiative and good parenting courses. Two new positions were being provided, one for primary care engagement and one providing support on the mental health programme.

Outer East Community Committee Newsletter

21. The Communities Team produces a newsletter highlighting key aspects of activities after each Community Committee meeting and workshop. The Communities Team circulates the newsletter to their contacts and via social media. This is attached as **Appendix 3.**

Facebook and Twitter

22. Social media from the Outer East continues to achieve the highest take-up of all communities' teams in the city. This is attached at **Appendix 4**.

Community Centres

23. In July 2014, it was agreed Community Committees would consider free lettings based on the priorities for their area. This came into effect for letting renewals running starting on 1st September 2015. The total value of free lets authorised to date is was **£50,631.00**. The total additional free lets approved in the Outer East area thus far this financial year is **£4,099.00**, giving a total cost to date of **£54,730.00**.

Ward	Community Centre	Organisation	Date	Value
Cross Gates & Whinmoor	Fieldhead Community Centre	Fieldhead Carr Primary School	11.03.16 - 08.08.16	£126.00
Cross Gates & Whinmoor	Fieldhead Community Centre	LCC Youth Service	13.4.16 - 13.04.16	£33.00
Cross Gates & Whinmoor	Swarcliffe Community Centre	Seacroft Manston Cluster	17,19,25 May 2016 06,13,17,22 June 2016	£85.00
Cross Gates & Whinmoor	Swarcliffe Community Centre	Seacroft Manston Cluster	26 May 2016 7, 9 June	£90.00
Cross Gates & Whinmoor	Fieldhead Community Centre	Fieldhead Carr Primary School	11.03.16 to 08.08.16	£126.00
Cross Gates & Whinmoor	Fieldhead Community Centre	LCC Youth Service	13.4.16 to 13.04.16	£33.00
Cross Gates & Whinmoor	Swarcliffe Community Centre	Seacroft Manston Cluster	17,19,25 May 06,13,17,22 June 2016	£85.00
Cross Gates & Whinmoor	Swarcliffe Community Centre	Seacroft Manston Cluster	26 May – 7 & 9 June	£90.00
Kippax & Methley	Allerton Bywater Youth & Adult Centre	LCC Youth Service	14.04.16	£71.50
Kippax & Methley	Allerton Bywater Youth & Adult Centre	LCC Youth Service	29 June, 1 Sept, 31 Aug 17	£2,304.00
Kippax & Methley	Allerton Bywater MW Hall	Allerton Bywater FC	29 June, 5 Oct, 31 May 17	£450.00
Kippax & Methley	Micklefield Youth & Adult Centre	LCC Youth Service	7 July, 4 Aug	£42.00
Kippax & Methley	Methley Village Centre	LCC Youth Service	7 July, 16 Aug	£42.00
Kippax & Methley	Allerton Bywater Miners Welfare Hall	Allerton Bywater FC	05.10.16 – 31.05.17	£450.00
Kippax & Methley	Allerton Bywater Youth & Adult Centre	LCC Youth Service	14.04.16 to 14.04.16	£71.50
Sub total				£4,099.00
Outer East Total				£54,730.00

Recommendations

24. The Community Committee is asked to note the content of the report and make comment as appropriate.

Background documents

There are no background documents associated with this paper.

Which councillors make up this Community Committee?

Cross Gates and Whinmoor



Councillor Pauleen Grahame



Councillor Peter Gruen



Councillor Janette Walker

Garforth and Swillington



Councillor Mark Dobson



Councillor Sarah Field



Councillor Stuart McKenna

Kippax and Methley



Councillor Mary Harland



Councillor James Lewis



Councillor Keith Wakefield

Temple Newsam



Councillor Debra Coupar



Councillor Helen Hayden



Councillor Michael Lyons OBE

Open doors in outer east

The Community Committee holds all meetings (and workshops) at local public venues and you are welcome to come along to see and hear what is happening, plus ask questions during the *open floor* section.

The next meeting will take place 16:00 on **Tuesday 6th December 2016** at Christ Church, Chapel Street, Halton, LS15 7RW.

The topic is **Primary Health**, please come along and have your say.



Outer East Community Committee newsletter November 2016

Lighting up for Christmas in Outer East Leeds



Congratulations to Holly-Ann Jones, from Manston St. James Academy, who won the competition to design the Cross Gates Christmas Lights Switch On poster! **The event is on 11 November, 7pm on Austhorpe Road.**



Other Christmas lights events in Outer East for your diary:

- Kippax – Thursday 24 November, parade from 6pm, High Street.
- Garforth – Saturday 26 November, 5pm, Main Street.
- Great Preston – Thursday 1 December, 6pm, Berry Lane.
- Methley – Friday 2 December, 5.30pm, the Village & Community Centre, Main Street
- Halton - Wednesday 7 December, 6pm, outside Lidl.

Temple Newsam Engagement Event

The Communities Team South East has been working with Temple Newsam Learning Partnership and LCC Youth Service to develop an engagement event for families in the Temple Newsam ward. This pilot event took place on 25th October 2016 at Temple Moor High School.

The event provided an opportunity for councillors to engage with young people and for young people to have a say in what activities they would like to be delivered in their local area next year. They also had chance to find out more about the role of councillors.



The children and young people enjoyed some fun and free activities such as cycling, skateboarding and dry land synchronised swimming plus the chance to win some fabulous prizes!

Youth Activities Fund

From bouncy castles, plays days, animal visits to ambassador training, there has been a wealth of activities to choose from thanks to funding from the Outer East Community Committee Youth Activities Fund. Although all the money has now been allocated, activities will continue to be delivered to the end of this financial year so there is still plenty in store. Details of activities can be found on the Breeze Leeds website: www.breezeleeds.org.

The funding round for 2017/18 will be open soon.

Exciting activities we are funding, taking place between November and March 2017

Global Gang interactive and creative workshops for primary school children at Great Preston and Corpus Christi Primary Schools. Activities include:

- Upcycling items that would normally be thrown away to create something beautiful and useful
- Creating and 'selling' Fairtrade honey as part of a role play game
- Creating superhero puppets and dramas about children's rights and responsibilities, and
- Making your own graffiti art plaque



Improving transport in your neighbourhood



Central government has promised an additional £173.5m for public transport improvements. The council is now developing plans to improve transport in Leeds and is asking people who use transport in the city what **they** think.

This discussion is one of many taking place across the whole of Leeds to find out what **you** think about public transport around Leeds. These conversations will feed into our bid to government in the autumn.

To join in the conversation, go online at www.leeds.gov.uk/transportconversation or tweet us your thoughts at #LeedsTransport.

How would you spend £173m helping improve Leeds transport network?

More bus routes, extra train stations?
Better links to the airport? 700 metres of underground line? Better links to the city centre? Better links to other areas?

These were just some of the ideas raised at the Outer East community committee workshop held at the Kippax Band Social club on 6th September.

For more information about what was covered at the September community committee meeting, please click [here](#)

For more information about who we are and what we do, get in touch with the **Communities Team - South East** on **0113 378 5808**, via southeast.ast@leeds.gov.uk or check us out on social media:



LccOuterEast



@_YourCommunity

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2015	October				
	Tweets	Tweet Impressions	Profile Visits	Mentions	New Followers
	117	45000	1465	139	56
	November				
	Tweets	Tweet Impressions	Profile Visits	Mentions	New Followers
	138	70400	1742	142	70
	December				
	Tweets	Tweet Impressions	Profile Visits	Mentions	New Followers
	84	41400	2234	107	49

2016	January				
	Tweets	Tweet Impressions	Profile Visits	Mentions	New Followers
	114	67100	2343	202	75
	February				
	Tweets	Tweet Impressions	Profile Visits	Mentions	New Followers
	42	36900	1109	162	26
	March				
	Tweets	Tweet Impressions	Profile Visits	Mentions	New Followers
	67	55300	1833	227	59
	April				
	Tweets	Tweet Impressions	Profile Visits	Mentions	New Followers
	35	38300	1045	211	77
	May				
	Tweets	Tweet Impressions	Profile Visits	Mentions	New Followers
	23	38200	1024	287	55
	June				
	Tweets	Tweet Impressions	Profile Visits	Mentions	New Followers
	48	46000	1082	246	42
	July				
	Tweets	Tweet Impressions	Profile Visits	Mentions	New Followers
	53	50200	1247	289	69
	August				
	Tweets	Tweet Impressions	Profile Visits	Mentions	New Followers
	49	57300	1241	179	66
	September				
	Tweets	Tweet Impressions	Profile Visits	Mentions	New Followers
	37	37700	961	220	45
October					
Tweets	Tweet Impressions	Profile Visits	Mentions	New Followers	
35	44600	1124	199	67	

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Swarcliffe Work Club Review September 2016

1. Outputs agreed at start of project as advised by E&S (LCC)

- I. Cross Gates and Whinmoor ward and the out of work number is 1520 at project initiation.
- II. JSA was 314
- III. ESA was 950
- IV. Figures not broken down for Swarcliffe.

Target - to engage and work with 10% of out of work individuals over the 2 years. This provides a target total of 76 people in the first year and 152 in total over the whole project.

Also a target % of engagement with Young People.

Outcomes:

- Jobs – 10% of those engaged.
- achieving digital passport (30% of those engaged)
- participate in training(30% of those engaged)

Partnership will determine how successful project is and evaluate after 6 months.

2. Review period

The Work Club opened 7th March 2016 providing 2 half days sessions on Monday mornings and Wednesday afternoons. The 6 month review will cover the start date up to and including the end of September 2016.

3. Promotion of service

The funding from Community Committee covered the cost of staff time to deliver the Work Club for the 2 half day sessions but also included a one-off cost to cover the production of promotion materials for the workshop and materials to support the service. The sections from the Community Committee report explains the project below

This project will provide a Work Club at Swarcliffe Community Centre over two half days per week with the two preferred half days being Monday and Wednesday. A partnership to help deliver this project made up of Ward Members, LCC Communities Team, LCC Employment & Skills, Yorkshire Housing, LCC Youth Service, LS14 Trust and St Vincent's.

LS14 Trust will take responsibility for all sessions and recording of data.

This would include:

- Creation of support materials
- Facilitating two half-day sessions.
- Creation of online portfolio for all users.

- Completion of The Leeds Digital passport
- Monthly reporting and evaluation of progress.
- Database that provides quantitative and qualitative information about the user's journey and all outcomes and destinations.
- Training volunteers to be able to facilitate the project – bringing down ongoing costs and ensuring sustainability.

Costs:

£9,600 per annum for delivery of Work Club

£2,283 cost of support materials

4. Figures from LS14 Trust

- There are currently 23 members of the work club.
- 4 people have been supported back into employment
- 1 person gained employment but has subsequently lost his job and has returned for further support.
- 1 person was supported in increasing her working hours.
- 1 person is being supported to set up their own business.
- 1 person is now claiming ESA as they were deemed not ready for work. This person is now being supported in taking steps back to work.
- 10 people have engaged in one or more elements of the Digital Passport.

5. Marketing and Community Development.

- I. 3 banners created and put up in the surrounding area.
- II. Flyers have been delivered across the area, including – Rent Office, Swarcliffe Club, Co-Op, Café Indulgence, Hairdressers, Sue Ryder Shop. Streets have been strategically targeted, including Langbars and Farndales that are highlighted in the report on claimants in the area.
- III. Posters have been displayed on all the notice boards in the area.
- IV. The six local primary schools have had flyers distributed through book bags.
- V. Parental support advisors have been contacted and asked to promote the service to the relevant people.
- VI. Meetings with Paula and Ian from the Children's Centre have taken place and texts have gone out to parents to promote the work club.
- VII. An article has been printed in the Yorkshire Reporter
- VIII. An article has been written and printed in the Swarcliffe Newsletter.
- IX. A web page has been created that outlines the service.
- X. Facebook posts are used to regularly promote the service.
- XI. A short promotional video has been uploaded to the website, posted on facebook and shared with Martin to distribute through City Council outlets. (Attached)
- XII. Chris has attended 3 days over the summer to promote the service and consult the community. These results have been shared.
- XIII. Jo has met with the Jobcentre manager on several occasions and distributed flyers to the jobcentre.
- XIV. Jo has met with and provided training for John Ogilvie and the housing advisors – a further meeting has been scheduled in an effort to target specific

- groups using the information held by the housing office.
- XV. Chris is liaising with Julie Smith to organise a trip for job centre advisors to visit the work club.
- XVI. Keepmoat will be delivering a skills session at some point in October.

6. JSA & ESA Figures for Swarcliffe

Swarcliffe – unemployed data total count = 680

LSOA	ESA 2015	% ESA	JSA 2016	% JSA
Coal Rd/Hebdon Approach/Mill Green Gardens	115		30	
Baytons /Farndales	95		35	
Stanks Gardens/Drive/Lane south	100		25	
Langbars/Braytons/Eastwoods	105		20	
Swarcliffe/Mill Greens/Swardales	125		25	
Totals	540	80%	140	20%

Age	ESA 2015		JSA 2016	
16/24	50		40	
25/49	275		70	
50/59	160		30	
60+	55		0	
Total	540	Total	140	
Gender				
Male	255		90	
Female	285		50	
Total	540	Total	140	
Length unemployed				
Up to 6mths	105		85	
6mths – 1year	50		25	
1 – 2 years	120		10	
2 – 5 years	235		15	
5 years +	30		5	
Total	540	Total	140	

7. Further promotion and work with partners

A further meeting with E&S, Housing and LS14 Trust is planned primarily to find out if there are avenues to explore regarding housing promoting the provision more effectively. LS14 Trust will continue to leaflet and speak with partner agencies. South East Communities Team will continue to promote on Facebook & other publications. The Monday morning session will continue but an alternative to the Wednesday

afternoon session is being considered.

The JSA information provided by E&S will be used to target specific areas.

8. Options going forward

Option 1 – end the project

This would allow funding to be saved to the Community Committee to be spent elsewhere. However, after all of the recent promotion of the service and the increase in take up, it would not send out a good signal to residents, especially those that either have attended or shown an interest in attending.

Option 2 – continue with the project for a 12 month period and review again

This will allow a longer period of time to assess effectiveness and measure how successful the continued promotion has been. It will also provide a more realistic assessment of outputs and outcomes achieved.

Option 3 – the review considers the project as working and agree to continue for at least the full 2 year period

This provides a degree of certainty for the project but should increased take up not happen it would mean funding is committed and cannot be used on alternative projects.

9. Recommendation

The numbers attending the Work Club is increasing and as a percentage of the areas JSA figures appear reasonable. With increased promotion and publicity it would seem sensible not to cancel the project at this point.

It is therefore recommended that Ward Members support option 2.



Report of: The South East Area Leader

Report to: Outer East Community Committee (Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam)

Report author: Pete Mudge (07891 276853)

Date: Tuesday 6th December 2016

For Decision

Outer East Community Committee Delegated Budgets Report

Purpose of report

1. This report seeks to provide Members with:
 - a) Note the details of the Wellbeing Budget position (Table 1);
 - b) Consider and approve the Wellbeing proposals (paragraphs 10-12);
 - c) Note projects approved by Delegated Decision Notice (paragraph 16);
 - d) Note the details of Youth Activities Fund projects (Table 2);
 - e) Note the details of the Capital Budget (Table 3);
 - f) Amend the Capital requests (paragraphs 22- 23);
 - g) Note the details of the Small Grants Budget (paragraph 24);
 - h) Note the details of the Community Skips Budget (paragraph 26).

Background information

2. Each Community Committee has been allocated a Wellbeing and Youth Activities Fund Budget which it is responsible for administering. The aim of these budgets is to support social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. Delegated budgets cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased are completed or purchased.

4. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit, requires the deadline for receipt of completed application to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice following consultation with Members outside of the Community Committee cycle.

Main issues

Wellbeing Budget Position 2016/17

5. The revenue budget approved by Executive Board for 2016/17 is **£132,340**. Table 1 shows a carry forward figure of **£99,680.75** which includes underspends from projects completed in 2015/16 and **£77,831.33** allocated to projects and not yet completed. The total amount of revenue funding available to the Community Committee for 2016/17 is therefore **£154,189.42**. Further information of the projects approved or ring-fenced is available on request.
6. **Table 1** shows the projects funded by the Community Committee up to and including the 6th September 2016 meeting.
7. It is possible that some of the projects in Table 1 may not use their allocated spend. This could be for several reasons including the projects no longer going ahead, the projects not taking place within the dates specified in the funding agreement or failure to submit monitoring and evaluation reports. Due to this, the final revenue balance may be greater than the amount specified.
8. The Community Committee is asked to note that a total of **£135,443.58** has been allocated from the 2016/17 Wellbeing Revenue Budget as listed in Table 1 and there is a remaining balance of **£18,745.84** available to spend for projects in 2016/17.

Table 1: Wellbeing Budget Delegation 2016/17

REVENUE WELL BEING BUDGET	£
INCOME 2016/17	£132,340.00
Balance Brought Forward from 2015/16	£99,680.75
Less Projects Brought Forward from 2015/16	£77,831.33
TOTAL AVAILABLE 2016/17	£154,189.42

Area Wide Ring Fenced Projects	
Sustainable Economy and Culture	£8,000.00
Small Grants Scheme	£5,000.00
Community Committee Engagement	£3,000.00

Safer And Stronger Communities	£48,091.00
Community Safety	£10,000.00
CCTV	£33,091.00
Community Skips	£5,000.00

Health and Well Being	£5,000.00
Older Persons Event	£5,000.00

Total Area Wide Ring Fenced Projects	£61,091.00				
Balance Remaining Split Across Four Wards	£93,098.42	£23,274.60	£23,274.60	£23,274.61	£23,274.61

		Ward Split			
		Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Ward Projects					
Christmas Trees and Decorations	£25,000.00	£8,500.00	£9,000.00	£6,600.00	900.00
Cross Gates Feature	£5,000.00	£5,000.00			
Garforth NET Luncheon Club	£10,000.00		£5,000.00	£5,000.00	
Garforth NET- Social Isolation Project	£10,000.00		£5,000.00	£5,000.00	
Sherburn Road Verge Hardening	£14,672.58	£14,672.58			
Methley Fest	£1,550.00			£1,550.00	
Temple Newsam Young People Engagement Event	£1,000.00				£1,000.00
Kippax War Memorial	£940.00			£940.00	
Cross Gates & Whinmoor Holiday Prog.	£3,120.00	£3,120.00			
Litter Bin – The Lines	£220.00		£220.00		
Brigshaw Cluster Half Term visit to Lightwater Valley	£850.00			£850.00	
Fidler Lane Footpath Improvement	£2,000.00		£2,000.00		
Total ward spend	£74,352.58	£31,292.58	£21,220.00	£19,940.00	£1,900.00
TOTAL SPEND - Area Wide + Projects	£135,443.58				
BALANCE REMAINING (Total/Per	£18,745.84	-	£2,054.60	£3,334.61	£21,374.6

Ward)		£8,017.98			1
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Wellbeing Projects for consideration and Approval

9. The following projects are presented for Members' consideration. The total amount requested is £10,148:

10. **Project title:** Commissioned Funding for Litter Bins

Name of Group or Organisation: OE Communities

Total Project Cost: £3,000

Amount Requested from Delegated Budget: £3,000

Wards Covered: Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam

Project Description: In 2015/16 Members allocated some funding to buy litter bins as and when required within their wards. The funding ended at the close of the financial year. Recently there is another spate of litter bins needed by Members. Unless a Commissioned Project allocation is established the requests will keep coming through to Members as DDNs.

The request is for Members to approve £3,000 to cover outstanding costs for Litter bins and leave enough funding for 7 more.

Community Committee Plan Priorities/Objectives: This proposal supports the Best City for Communities Priorities: Neighbourhoods in Outer East are clean and attractive.

11. **Project title:** Noticeboard for Osmondthorpe Lane

Name of Group or Organisation: Temple Newsam Members

Total Project Cost: £2,000

Amount Requested from Delegated Budget: £2,000

Wards Covered: Temple Newsam

Project Description: A request has been made for a noticeboard to be placed beside the recently created wildflower meadow on Osmondthorpe Lane. The request has come from Cllr Lyons in order to keep residents in the area updated on news.

Community Committee Plan Priorities/Objectives: This proposal supports the Best City for Communities Priorities: Neighbourhoods in Outer East are clean and attractive.

12. **Project title:** Continuation of Money Buddy's Facilities in Outer East

Name of Group or Organisation: Ebor Gardens Advice Centre

Total Project Cost: £9,129.60

Amount Requested from Delegated Budget: £5,148.00

Wards Covered: Garforth & Swillington, Kippax & Methley, Cross Gates & Whinmoor, Temple Newsam.

Project Description: The funding will provide three Money Buddies for 12 months to be based at locations in Outer East. The venues will continue to be:

- Osmondthorpe One Stop Centre
- Garforth One Stop Centre
- Swarcliffe Housing Office

The funding covers the management, supervision, training and support of the Money Buddies for one year. Partners on the South Leeds Debt Forum have identified a need for this service, based on their experience of supporting people on low incomes and those facing financial hardship. This Money Buddy proposal is designed to complement existing advice provision across the wedge; the Money Buddy volunteers will take referrals from advice providers such as Leeds Citizens Advice Bureau and One Stop Centre Customer Service staff.

All Money Buddies will be able to book appointments for clients needing specialist advice.

The proposal fits a gap in provision in that it offers one-to-one, face-to-face support for clients and will reduce the pressure on specialist debt advice services in Leeds. Money Buddies has led to a reduction in the number of revolving door clients seen by advice providers.

Ebor Gardens Advice Centre will train and support volunteers to become Money Buddies. All volunteers receive regular supervision and reviews of their objectives along with an annual appraisal. Volunteers can go on to gain QCF (previously known as NVQ) level 2 qualification in Gateway Assessment and QCF level 3 in Legal Advice. There is no cost to EGAC or the volunteers for this and all expenses are reimbursed.

EGAC is a member of Leeds City Council (LCC) Financial Inclusion Steering Group; LCC Financial Literacy Group; as well as East, West and South Leeds Debt Forums. The project has received national recognition winning The Institute of Money Advisers Award for Best Financial Capability Project 2014.

Money Buddies at Osmondthorpe has been running for 21 months offering a total of 71 sessions. This has resulted in a calculated gain per client of £973 and per session of £1083.

At Garforth the project has been running for 14 months offering 35 sessions. This has resulted in a calculated gain per client of £1195 however in 35 sessions only 12 clients have been seen. EHAC are therefore investigating relocating to Kippax Hub so they will be available to more visitors.

The Swarcliffe project has only been running for 4 months and offered 8 sessions. Consequently uptake data is not yet available.

Community Committee Plan Priorities/Objectives: This proposal supports the Best City for Communities.

Wellbeing project update: Work Club at Swarcliffe Community Centre

13. In March 2016 Outer East Community Committee approved the cost to fund a Work Club at Swarcliffe Community Centre for a 2 year period, subject to a review after 6 months. The project is delivered by the LS14 Trust and the approved amount was £9,600 in 2016/17 and £9,600 in 2017/18. The funding covered the salary of 1 member of staff to deliver the Work Club over 2 half days and associated time to promote the project and work with partners.
14. The review took place in September 2016 and reported to the Swarcliffe Work Club partnership with the recommendation to continue to fund the Work Club for a further 6 months up until March 2017 and carry out a further review in February 2017 to determine if it should continue for the remaining 12 months. The partnership supported this recommendation.
15. The review of the project is attached as **Appendix 1** detailing the outputs set at the start of the project, progress to date and options for the partnership.

Delegated Decisions (DDN)

16. Since the last Community Committee on 6th September 2016, the following projects have been considered and approved by DDN:
 - a) Litter Bin - The Lines, £220 (included in Table 1);
 - b) Brigshaw Cluster Half Term visit to Lightwater Valley, £850 (included in Table 1);
 - c) Repair to Kippax War Memorial, £940 (included in Table 1); and
 - d) Cross Gates & Whinmoor half term events, £3,120 (included in Table 1).

Youth Activities Fund Position 2016/17

17. The Youth Activities Fund (YAF) approved by Executive Board for 2016/17 is **£52,010.00**. Table 2 shows a carry forward figure of **£84,280.68** which includes underspends from projects completed in 2015/16 and **£58,778.00** allocated to projects and not yet completed. The total amount of YAF available to the Community Committee for 2016/17 is therefore **£75,910.85**.

18. **Table 2** shows the projects funded by the Community Committee up to and including the 6th September 2016 meeting. The figure includes an underspend from 2015/16 resulting in a remaining balance of £2,380.75 for projects in 2016/17.

Table 2: Youth Activities Fund Budget Delegation 2016/17

	Total Allocation	Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Income 2016/17	52,010.00	£13,002.50	£13,002.50	£13,002.50	£13,002.50
Carried forward from 2015/16	84,280.68	21,070.17	21,070.17	21,070.17	21,070.17
Less projects carried forward - 2015/16	58,379.83	7,475.58	12,546.25	11,735.75	26,622.25
Total available budget for 16/17	77,910.85	£26,597.09	£21,526.42	£22,336.92	£7,450.42

Projects 2016/17	Amount Approved	Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Garforth Mini Breeze	£3,750.00		£3,750.00		
Junior Golf	£4,000.00				£4,000.00
Kippax Mini Breeze	£2,000.00			£2,000.00	
Brigshaw Holiday Prog.	£1,353.50			£1,353.50	
Holiday Programme	£20,169.10	£4,300.00	£3,874.00	£6,002.50	£5,992.60
Herd Farm Activities	£6,450.00	£2,150.00	£2,150.00	£2,150.00	
Olympic Sports	£4,000.00	£4,000.00			
RFL Sports Camps	£14,000.00	£3,500.00	£3,500.00	£3,500.00	£3,500.00
Cricket Camps	£7,550.00	£1,887.50	£1,887.50	£1,887.50	£1,887.50
The Bridging Zone	£580.00		£580.00		
Broadcasting Skills	£2,791.00	£1,395.50			£1,395.50
Community Ambassadors	£3,869.00				£3,869.00
Kippax & Methley Holiday Programme	£1,566.50			£1,566.50	
Garforth & Swillington Holiday Programme	£1,612.00		£1,612.00		
Global Gang	£1,839.00		£919.50		£919.50
Total Spend Against Projects	£75,530.10	£17,233.00	£18,273.00	£18,460.00	£21,564.10

Remaining Balance	£2,380.75	£9,364.09	£3,253.42	£3,876.92	-14,113.68
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Capital Budget 2016/17

19. Community Committees receive a proportion of the capital receipt from Council assets, some of which goes towards Ward Based Initiatives and 5% is top sliced, shared amongst Community Committees and split equally across the four outer east wards.

20. Capital injections, as part of the receipts, have been updated every 6 months. Therefore, including projects allocated and processed by DDN, the Outer East Community Committee has an available capital budget of **£48,000.00** over the next 3 years. Members are asked to note the capital allocation broken down by ward as summarised in **Table 3**.

Table 3: Capital Budget Delegation 2016/17

	Ward Split			
	Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Allocation	£12,000.00	£12,000.00	£12,000.00	£12,000.00
Projects funded				
Swarcliffe CC new signs	£900.00			
Southwood Crescent bollards	£2,500.00			
Total spend	£3,400.00	£0.00	£0.00	£0.00
Remaining balance	£8,600.00	£12,000.00	£12,000.00	£12,000.00

Capital Projects for consideration

21. Two new requests have been submitted for Members' consideration. Both are in the Kippax & Methley Ward and the total request is for £12,000. Ward Members have said they are willing to allocate **£1,500** to each project.

22. **Project title:** Multi-Use Games Area

Name of Group or Organisation: Micklefield Parish Council

Total Project Cost: £ 96,878

Amount Requested from Delegated Budget: £6,000 (£1,500)

Wards Covered: Kippax & Methley

Project Description: Micklefield Parish Council's objective is to provide a stimulating and interesting Multi-Use Games Area for children, teenagers and young adults, whilst taking all reasonable steps to ensure the safety of users and the public generally. The whole scheme is to be project managed and all contracts administered by Landscape Architects at Groundwork Leeds.

The undulating grass surface of this former bowling green, with no games markings, severely limits the quality of any sport activities for young people of the village on the site as it is at present.

The creation of a professionally designed MUGA will provide a real purpose and function for a rather moribund part of the Recreation Ground, and will directly improve 0.1 hectares of land. The Multi-Use Games Area, as proposed, will be freely available at the point of use for 5-a-side football, cricket, basketball, netball, hockey and no-net tennis.

Community Committee Plan Priorities/Objectives: This proposal supports the Best City for Communities.

23. **Project title:** Kippax Skate Park

Name of Group or Organisation: The Leeds Groundwork Trust

Total Project Cost: £162,000

Amount Requested from Delegated Budget: £6,000 (£1,500)

Wards Covered: Kippax & Methley

Project Description: This project seeks to create an engineered in-situ concrete skate park in an accessible location in Kippax, that has structures and features designed to create a natural flow for all the potential users of the facility, catering for the dynamics of skateboarders, rollerbladers and in-line skaters, as well as BMX and scooter riders.

Working with the Parish Council and Kippax Youth Advisory Committee (KYAC) and the local community has enabled young people and other local residents to be meaningfully involved in the decision-making process and the prioritisation of the site for the Skate Park and the range of improvements have come out of that engagement working.

When completed, the new Skate Park will be a positive facility within Kippax and will encourage active and healthy lifestyles for local young people and adult skaters. The creation of a new Skate Park in Kippax Common will create a use of the public open space by a significant number of new users engaging in a variety of imaginative and purposeful wheeled sports.

BMX and skating of all types involve a lot of energy and concentration over long periods of use and are noted for generating a marked reduction in anti-social behaviour in the surrounding community, following their installation.

The creation of a professionally designed Skate Park will energise Kippax Common and improve 0.25 hectares of land. In-situ concrete has been chosen as it is the most sustainable and user-friendly material and widely considered to be the best for such a facility

Community Committee Plan Priorities/Objectives: This proposal supports the Best City for Communities.

Small Grants Update 2016/17

24. The following table details the Outer East Small Grants approved so far. Of the £5,000.00 ring-fenced for Small Grants, the Outer East Community Committee has approved £1,000.00, leaving an available Small Grants budget of £4,000.00.

25. A request is progressing from the Garforth Neighbourhood Plan Group but details were still being sought at the time of these papers being prepared.

Project	Total amount	Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Garforth Amateur Dramatic Society Drama Workshop	£500.00		£500.00		
1 st Micklefield Scout Group Cub Pack Start Up	£500.00			£500.00	
Total amount	£1,000.00		£500.00	£500.00	

Community Skips

26. The following table details the Outer East Community Skips approved so far. Of the £5,000.00 ring-fenced for Community Skips, the Outer East Community Committee has spent £2,500.00 leaving a balance of £2,500.00 available to spend. Members are asked to note the Community Skips allocation broken down by ward and summarised below:

Group Name	Total amount	Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
The Big Methley Tidy Up	£150.00			£150.00	
Kippax in Bloom	£150.00			£150.00	
Ledsham Parish Council	£175.00			£175.00	
Ledston and Ledston Luck Parish Council	£175.00			£175.00	
Ledston and Ledston Luck Parish Council	£175.00			£175.00	
Kippax Parish Council	£150.00			£150.00	
Great & Little Preston Parish Council	£150.00		£150.00		
Garforth and District Lions	£150.00		£150.00		
St Mary's Church, Allerton Bywater	£150.00			£150.00	
St Mary's Church, Allerton Bywater	£150.00			£150.00	
Kippax in Bloom	£150.00			£150.00	
St Mary's Church, Allerton Bywater	£150.00			£150.00	
Garforth Flood Group	£175.00		£175.00		
Garforth in Bloom	£150.00		£150.00		
Garforth and District Lions	£150.00		£150.00		
The Growing Zone	£150.00			£150.00	
Total	£2,500.00		£775.00	£1,725.00	

Conclusion

27. The report provides up to date information on the Community Committee's Delegated Budget position.

Recommendations

28. Members are asked to:

- a) Note the details of the Wellbeing Budget position (Table 1);
- b) Consider and approve the Wellbeing proposals (paragraphs 10-12);
- c) Note projects approved by Delegated Decision Notice (paragraph 16);
- d) Note the details of Youth Activities Fund projects (Table 2);
- e) Note the details of the Capital Budget (Table 3);
- f) Amend the Capital requests (paragraphs 22- 23);
- g) Note the details of the Small Grants Budget (paragraph 24);
- h) Note the details of the Community Skips Budget (paragraph 26).

Christ Church, Chapel Street, Halton, Leeds, LS15 7RW



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